

**Board of Trustees
Ilsley Public Library
Thursday, August 13, 2015 5:06
Vermont Room, 2nd floor of library
Minutes**

Board members in attendance:

Maria Graham, Rebekah Irwin, Chris Watters, John Freidin.

Also in attendance: Kevin Unrath, Director, Tricia Allen, Youth Services Librarian, Dick Thodal, MCTV Director, Lorrie Muller, Friends' President & Dennis O'Brien, Library Building Committee.

Public & Board Comments - None

Minutes of last meeting – accepted with minor corrections.

Friends' Report – Ms. Muller reports that the Friends were able to have adequate sales despite the elevator outage, with much effort from volunteers to moving materials between floors. Yard signs around town have improved visibility greatly.

Librarian's Report - *spotlight on Youth Services* – Ms. Allen thanked the Friends for their ongoing generous support for youth programming. She reported that Summer Reading Program had 370 participants, similar participation to last year which is a positive considering the impact of the construction of the town offices on building access. Many new programs have been successful, including teen craft events and the Middlebury Nourishes/book bike story time. Other programs, like Ukulele lessons and family movie nights will need revision to ensure good attendance in the future, but are still considered viable ideas. The board thanks Ms. Allen for her continued good work.

New Business

-Addison Independent article re: unlawful sexual activity – Mr. Unrath noted that Ilsley was one of several locations in which unlawful sexual activity had allegedly occurred, as mentioned in a June 29, 2015 newspaper article. The Conduct in the Library policy specifically addresses how staff should respond if they see this behavior (call the police).

-Capital Budget Request for FY16-17 – approved with modification to elevator modernization request, moving this to FY 18-19. Mr. Unrath clarified that the current request was assuming no building project, but that only next year's capital funds were decided upon by the Selectboard and so future revisions were possible should a building project move forward.

Old Business

- *End of fiscal year library statistics*, including financial (Kevin and Chris). All were usual and customary, with no major anomalies. Kevin will investigate the Lavalla fund origins and report back next month (NOTE: looked through the library files and could find no further information. Recommend we roll this into unrestricted/gifts by vote of board at a future meeting).

- *Update on strategic planning progress*, including review of document with "narrative" added. Mr. Freidin recommended this document be looked at as a public announcement, including both what we're doing well and what needs to be approved, and in this vein include statistics as to usage shifts in the last decade in the introduction.

Mr. Freidin submitted substantive detailed changes regarding the entire document via email, which Mr. Unrath will share with the group. The board discussed the addition of the "Going Well/Changes Needed" boxes as well as the overall narrative. The board then questioned if they both needed to be in one document or could be split into two documents, with one being a "MVP" document (motto, vision and principal goals) and the other being a detailed strategic plan that includes issues related to the building and another for staffing. The board decided two documents made more sense. At the next board meeting the MVP document will be finalized and the detailed strategic plan will be reviewed.

Mr. O'Brien suggested that the motto/vision/goals be connected somehow to best practices in public libraries and that Ilsley deserves a facility to match the vigor of the Middlebury community.

Announcements and scheduling of next meeting - Ms. Graham will conduct a Doodle poll to attempt to find a regular time to meet in the future.

Adjournment – 6:15pm

Respectfully Submitted,
Kevin Unrath