

**Board of Trustees
Ilsley Public Library**

**Wednesday, September 16, 2015
Community Room, Library Ground Floor**

Draft Meeting Minutes

Board members in attendance:

Maria Graham, Rebekah Irwin, Skylar Atkins, John Freidin.

Also in attendance: Kevin Unrath, Director,

Meeting called to order at 8:02

Public & Board Comments – Board noted second police log report with a mention of possible criminal activity in the library, and suggested stationing an employee upstairs, resuming walkthroughs or coordinating irregular patrols with the Middlebury Police (School Resource Officer Mason). Mr. Unrath will follow up on these options are report back.

Minutes of last meeting – accepted as presented.

Strategic Plan – board discussed the need for compacting and refining the strategic plan. Ms. Irwin will use Mr. Freidin’s notes and the suggestions of the board to refine and tighten the plan language in the summary and narrative sections. Specific additions include the inadequate bathrooms, overall safety/security, sewer line backups and lack of space for staff (storage and work space).

Ms. Irwin will also contact the Hannaford Career Center Graphic Design class to ask for help with formatting (and possibly a new Ilsley logo). Mr. Unrath, meanwhile, will modify the “Survey of Principal Goals” into a list of urgent building issues that will need to be addressed in order to bring the facility into line with patron expectations.

The goal for finishing the above refinements is Wednesday, September 23rd, after which the document will be shared with the board and then, upon approval, with the library building committee. Mr. Freidin will call a meeting of the building committee tentatively for Monday, September 28th, pending a Doodle poll to confirm availability.

Announcements and scheduling of next meeting – the next meeting is scheduled for Wednesday, October 21st at 8:00 a.m.

9:30 6. Adjournment