

**ILSLEY PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
September 13, 2021**

MINUTES

Board decisions are unanimous unless otherwise noted.

Present

Board members: Joe McVeigh, President; Catherine Nichols, Secretary; Andy Hooper, Treasurer;
Amy Mincher; Meg Baker
Library Staff: Dana Hart

MEETING CALLED TO ORDER

President Joe McVeigh called the meeting to order at 5:05 pm. See Board Packet for agenda and accompanying documents.

APPROVAL OF MINUTES

The minutes from the regular meeting of August 9, 2021 were approved.

PUBLIC COMMENTS

There were no public comments.

DIRECTOR'S REPORT

Dana summarized her Director's Report found in the board packet. She noted that she was meeting later in the week with the Trustee's Director Evaluation Committee for part of her annual review. In response to a question she noted that staff will be photographed for inclusion on the library's updated website. The use of college work-study students is complicated by the college's policy that work-study students not work with unvaccinated children under the age of 12. This means that they cannot work in the children's room.

REVIEW OF FY 23 DRAFT BUDGET REQUEST

Dana highlighted major drivers of the FY 23 budget and answered board questions. The board plans to vote on the proposed FY 23 budget at the October board meeting. It was noted that certain drivers of the budget relate to contractual obligations to union-represented employees. There is some possibility of reworking the hours and time-tables for certain staff. Meg Baker noted her thought that the library should not pay the town a flat fee for internet service, but a percentage based on usage. The probable cost of a renovated HVAC system using cold-climate heat pumps is now estimated at about \$700,000. Some funds have been set aside from the capital budget line previously reserved for a fundraising feasibility study to support the cost of architectural consulting fees of the proposed renovation/expansion project.

PLANS FOR BOARD/STAFF GATHERING

The board discussed plans to host a staff lunch on Tuesday, September 28 from 1-2 p.m. Amy has procured a vendor to cater. Joe is exploring options for a venue. Catherine and Amy will organize desserts. Andy will cut a check to pay for the caterer and the venue.

FOLLOW UP DISCUSSION: SPECIAL BOARD MEETING

Joe reviewed plans to present the draft charge for a new building design committee to the selectboard. Catherine expressed interest in serving on a future funding team. Amy expressed interest in serving on a design committee. Meg expressed interest in serving on an outreach team. Andy expressed interest in serving on either the design committee or an outreach team, or possibly the funding team.

BOARD COMMENTS AND UNFINISHED BUSINESS

There were no additional board comments.

ADJOURNMENT

President Joe McVeigh adjourned the meeting at 6:35 p.m.

The next regularly scheduled meeting will take place on Monday, October 11 at 5 p.m.