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Ilisley 100 Project Team
Minutes of Meeting
August 17, 2023

Voting members:

Joe McVeigh - Ilisley Library Board (Present)

Amy Mincher - Ilisley Library Board (Present)

Dan Brown - Middlebury Selectboard (Present)

Farhad Khan - Middlebury Selectboard (Present)

Jim Gish - Public Member (Present)

Barbara Doyle-Wilch - Public Member (Present)

Ken Perine - Public Member (Present)

Ruth Hardy – Alternate Public Member (Present – Would not be voting in this meeting since Perine is present)

Non-voting Members:

Dana Hart - Ilisley Library Director (Present)

Judith Harris – Consultant/Town Liaison from Harris & Harris Consulting (Present)

Beth Dow – Town Liaison (Present)

Also present: Selectboard member Heather Seeley (until 10:00), and Victoria DeWind.

The meeting was called to order at 10:00 a.m. in the Ilisley Library Community Room.

There was one small change to the agenda, and there were no comments on the minutes of 8/3/23, so the minutes were accepted as presented.

Review of Public Feedback

The library staff helped compile 120 responses from the public that had been gathered during this process regarding the various designs and design teams, and Hart had summarized the results into categories for the Project Team to review and discuss.

Discussion and Vote on Design Teams

Prior to voting on the preferred design team, the members of the Team gave their opinions on the public presentations and their thoughts on the three design teams.

An informal poll was taken, followed by additional discussion.

Khan moved that the Ilisley 100 Project Team recommend the Selectmen approve moving forward with the schematic design process with Wiemann Lamphere/ReArch. Gish seconded the motion. The motion carried with 6 in favor, 1 opposed. **MOTION PASSED.**

Discussion on pre-RFP Document

49 Harris went over the format of the Invitation to Discuss Contract and the schedule. There was concern
50 that the schedule was tight, considering the need for additional public input and the work that needed
51 to be done, but at the same time you needed a more developed design prior to going into the fund-
52 raising process. Some were concerned about proceeding into schematic design before knowing how
53 much the Selectboard was comfortable asking the voters to support in a bond vote.

54

55 Hardy left the meeting at 10:15 a.m.

56

57 Brown said the Selectboard would most likely accept the Project Team's recommendation and then
58 discuss it more in either a special meeting or over the next couple of regular meetings. He said while the
59 Selectboard support and appreciate all the work the Project Team has done, and the need for the library
60 to expand and improve, they are also aware of all the other municipal projects happening and are
61 unsure how much the taxpayers can support. The Project Team understands all the other needs the
62 Town has, yet there is a sense of urgency since the existing library continues to deteriorate.

63

64 Following a lengthy conversation on various ways to proceed and the schedule, it was decided to submit
65 the draft Invitation to Discuss Contract to the Selectboard for their review and comments, and to also ask
66 the Board if they planned for the Ilsley 100 Project Team continuing working on this, or if they saw
67 another group taking over.

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69 The next meeting is scheduled for August 31st at 10:00 a.m. in the Ilsley Library Community Room.

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71 Respectfully submitted,

72 Beth Dow

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