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Ilseley 100 Project Team
Minutes of Meeting
August 3, 2023

Voting members:

Joe McVeigh - Ilseley Library Board (Present)
Amy Mincher - Ilseley Library Board (Present)
Dan Brown - Middlebury Selectboard (Present via Zoom)
Farhad Khan - Middlebury Selectboard (Present)
Jim Gish - Public Member (Present)
Barbara Doyle-Wilch - Public Member (Present via Zoom)
Ken Perine - Public Member (Present)
Ruth Hardy – Alternate Public Member (Absent)

Non-voting Members:

Dana Hart - Ilseley Library Director (Present)
Judith Harris – Consultant/Town Liaison from Harris & Harris Consulting (Present)
Beth Dow – Town Liaison (Present)

The meeting was called to order at 10:00 a.m. in the Ilseley Library Community Room.

There were no changes to the agenda, and there were no comments on the minutes of 7/26, 7/27 or 7/28, 2023, so the minutes were accepted as presented.

Discussion of Design Presentations

Since Brown and Khan had to leave the final presentation before the Team discussion began on July 28th, they shared their thoughts on the three presentations.

Planning for Public Presentation

McVeigh said there has been a lot of interest in the display boards of the three designs in the lobby area, and the comments have been interesting. He said they noticed, however, that people unused to looking at building designs, couldn't distinguish the differences in designs, so David Hamilton of the Professional Advisory Group, wrote up a brief, one-paragraph summary of each design noting the differences in each.

Most of the following discussion centered around discussing the plans and format for the upcoming public meeting when the three designs would be presented and discussed. Also discussed was publicity for the meeting.

McVeigh said he has heard from a couple of people that the needs of the library must be highlighted more, so people can understand why we're proposing this renovation and expansion. The Team discussed the importance of showing the need and how years of deferred maintenance has taken a toll on the library, and it really has reached a point where something needs to be done, and it needs to be done soon.

49 Funding Updates

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51 Hart said she would begin working with the fundraising consultant in mid to late August to begin the
52 preliminary work needed before the fundraising begins. She said the Department of Libraries is still
53 hoping to make the application process for funding available this fall, and they did address the recent
54 flooding and how that has increased the needs for funding from some libraries that experienced
55 damage, so while the needs have to meet the terms of the original funding, if you have greater needs
56 you can apply for more funds. She also has not heard anything on the Congressionally Directed Funding
57 request, but she hopes to know one way or the other soon.

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59 Next Steps

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61 McVeigh said Harris has started to draft an RFP leaving the name of the firm blank at this point, but it still
62 needs to be reviewed by the Town Attorney. The schedule going forward was discussed, and the fact it
63 is rather tight, especially if the goal is a bond vote at the Town Meeting in March of 2024, although the
64 possibility of having to move the bond vote later till in 2024 was also discussed.

65

66 The bond vote amount was also discussed, and the concern about what the Selectboard will be
67 comfortable bonding for, especially since we are unsure of what other funding sources will total. Also
68 discussed was the possibility of a survey to the public in the fall asking if they would support a bond
69 vote.

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71 The future of the Ilesley 100 Project Team going forward was discussed, and if they would continue with
72 the design and fundraising front. There was a question as to whether the Team's duties ended with the
73 issuance of the RFP, or if it was more open-ended, and it was decided that more clarification was needed
74 on the Charge and the Team's duties for the remainder of the project.

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76 The meeting adjourned 11:56 a.m.

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78 Respectfully submitted,

79 Beth Dow

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